



Digital Learning Specialist

CIPHR are a rapidly expanding, innovative, UK based tech company who provide online (SaaS) HR systems and solutions to help organisations attract, engage, manage and retain their workforce more effectively.

CIPHR's mission is to be a strategic partner in the delivery of software and services, to unlock the true value of people-related data. We work hard to meet client demands through software, outsourcing, data management, and new forms of knowledge-based services.

With ambitious growth plans, and working in a rapidly changing and developing market, we are looking for extraordinary and talented people that will implement creative and innovative ideas and solutions.

We want to continue to expand our growing workforce with creative professionals who can add value and originality to our teams. Employees need to be dedicated to providing top-quality services and have the ability to develop a wide understanding of key HR issues and what CIPHR does to resolve them.

About the role

We are currently seeking a Digital Learning Specialist to assist with the development, delivery and deployment of digital content, ensuring that user experience and accessibility is at the forefront of design.

The strategy is to move away from classroom training (where appropriate) and provide a modern training solution.

The Digital Learning Specialist will be responsible for:

- Creating engaging and high-quality online learning materials for clients and internal use; such as eLearning, videos, quick cards etc
- Upload learning content onto CIPHR Academy (internal Learning Management System)
- Assist in the building of learning journeys and visual content for the LMS
- Filming and editing videos and images to embed into eLearning

About You:

You will need to have an experience of developing online learning materials, proficient in the use of Authoring tools and a solid understanding of learning theories and instructional technology.

Skills

- Enthusiastic individual with a creative flair and a passion for engaging learning
- Good communication skills, both verbal and written
- Team player with an approachable manner
- Have a strong attention to detail

Experience requirements

- Experience in a Digital Learning Specialist/Designer role or similar
- Proficiency in Articulate Storyline, Articulate Rise, Adobe suite, Camtasia, Adobe Captivate
- Preferred experience of working with an LMS
- Prior to interview the selected candidate will need to provide a learning piece they have previously created or new learning piece they have put together.

What we offer:

Apart from a working with a great team, a growing company and having the chance to learn and enhance your knowledge and qualifications, we offer;

- 25 days annual leave (28 after 3 years services), plus bank holidays
- Pension
- Regular training
- Life assurance
- Medical Cover and Dental cover
- Perks at Work – access to exclusive discounts, cinema tickets, etc.
- Free annual health screening
- Gym Loan
- £1,500 employee referral scheme